

STUDENT DRIVING TO SCHOOL POLICY

Many students obtain their Driver's Licence while at school and have their parents'/caregivers' permission to drive a vehicle.

If parents/caregivers wish their child to drive to school we fully support this decision. The school has developed an agreement form to obtain the following information in writing:

1. Parental/caregiver permission for the student to drive
2. Names of siblings being transported
3. Names of other passengers (non siblings)
4. Vehicle description
5. Driver's Licence type
6. Insurance details

Both the school and the family are then fully aware of who is in the vehicles being driven to school and are then able to encourage due care and safety while on the roads.

Students who wish to drive to and from school must complete the *Student Driving to School Agreement* form and ensure that it is signed by both the driver and one of their parents/caregivers. The completed form must be given to the Senior School Coordinator.

Responsibilities:

1. The student must hold a current driver's licence.
2. Only the driver and APPROVED passengers may be transported in the vehicle. Generally these passengers are siblings. These should be named on the *Student Driving to School Agreement* form. Any changes to this must be advised in writing by the parent/caregiver. If a non-sibling passenger is to be approved, the parent/caregiver of this student must provide written notification.
3. The vehicle must not be used during the student's scheduled lesson times without specific permission. Students may access their vehicle during non-contact periods in line with approved school protocols.
4. Students will not be permitted to park on the school property on school days.

The School recommends that the car being driven by the students should be covered by insurance, at the very least, Third Party Property insurance.

Conditions:

By signing the *Student Driving to School Agreement* form, it is accepted that both the student and the parent/caregiver understand and agree to abide by the following conditions:

1. Responsibility for driving in line with the conditions of licence will lie with the signatories.
2. The vehicle must be operated in accordance with SA law.
3. It is the students' responsibility to update vehicle details with the school.
4. Internal disciplinary procedures will be invoked if this policy is breached.

Document Information: Document Code: Student Driving to School Policy Date of issue: December, 2016 Last Updated: February, 2017 Author: Owner: Principal

Student Driving to School Agreement

Name of student driver: _____ Year level: _____

Vehicle owner's name: _____

Vehicle registration number: _____

Vehicle type: _____

Vehicle colour: _____

SECTION 1: THE STUDENT'S PARENT/CARE GIVER TO COMPLETE THIS SECTION.

I, _____ (*name*) as the parent/care giver of the above named student driver, have given my permission for this student to drive the above described vehicle to Torrens Valley Christian School.

The following named siblings will also be transported to and from school in this vehicle driven by the student driver:

The following named passengers will also be transported to and from school in this vehicle driven by the student driver:

Note: *a letter of permission from the parent/care giver of other passengers must be submitted, and attached with this agreement.*

Parent Signature: _____ Date: _____

Section 2: The student driver to complete this section:

I, the driver, undertake to drive with due care at all times and in a manner that will maintain the safety of all people and appropriately represent the school at all times. I will **not** transport any other students to or from school unless notification is made by my parents/care givers (in section 1 above) and the parents/care givers of the student/s being transported.

Student Driver's Signature: _____ Date: _____

For further information please contact the Senior School Coordinator.

OFFICE USE:

Driver's licence checked: _____ Date: _____

Insurance details checked: _____ Date: _____

Type of insurance: _____